

**Port of Portland  
Portland International Airport (PDX)  
Citizen Noise Advisory Committee  
April 10, 2008  
Meeting Summary**

**CNAC Members in Attendance (Alpha Order by First Name)**

Beverly Bruender	Portland At-large	<input type="checkbox"/>
Dave Benfield	Clackamas County	<input checked="" type="checkbox"/>
Dick Goldie	Fairview/Troutdale/Wood Village	<input checked="" type="checkbox"/>
Erwin Bergman	City of Portland	<input checked="" type="checkbox"/>
Gary Kunz	Portland At-Large	<input checked="" type="checkbox"/>
Gary Thornton	City of Vancouver	<input checked="" type="checkbox"/>
Joe Smith	Multnomah County	<input checked="" type="checkbox"/>
Maryhelen Kincaid	City of Portland	<input checked="" type="checkbox"/>
Mike Yee	City of Vancouver	<input checked="" type="checkbox"/>
Paul Speer	City of Vancouver	<input checked="" type="checkbox"/>
Steve Kerman	Washington County	<input checked="" type="checkbox"/>
Vicki Thompson	City of Gresham	<input checked="" type="checkbox"/>

**TAG Members in Attendance (Alpha Order by First Name)**

**Port Staff in Attendance (Alpha Order by First Name)**

Ava Frank	Noise Management Department	<input checked="" type="checkbox"/>
Chris Blair	Noise Management Department	<input checked="" type="checkbox"/>
Chris Corich	Long Range Planning and Noise Department	<input type="checkbox"/>
Debbie Bishop	Long Range Planning and Noise Department	<input type="checkbox"/>
Erica Muse	Noise Management Intern	<input checked="" type="checkbox"/>
Gregg Maxwell	Noise Management Department	<input checked="" type="checkbox"/>
Jerry Gerspach	Noise Management Department	<input checked="" type="checkbox"/>
Jason Schwartz	Noise Management Department	<input checked="" type="checkbox"/>
Shannon Huggins	Community Affairs Aviation Noise Program	<input checked="" type="checkbox"/>

1 **MEETING CALL TO ORDER - MARYHELEN KINCAID**

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3 **REVIEW AND APPROVAL OF MARCH MEETING SUMMARY AND ANNOUNCEMENTS –**  
4 **MARYHELEN KINCAID**

5  
6 Meeting was called to order by chair Maryhelen Kincaid. Roll call was not taken.

7  
8 The March meeting summary was approved as written.

9  
10 Maryhelen informed the committee that she had received a letter of resignation from  
11 committee member Christopher Bothwell. Christopher's new job is such that his time is  
12 consumed with work and although he enjoyed his time on the committee, he doesn't feel  
13 he will be able to contribute to this committee as a full time member.

14  
15 The Port will be seeking a replacement for Christopher as soon as possible.

16  
17 **SPRING PLANNING MEETING – CHARTER DISCUSSION – ALL**

18  
19 Steve Kerman stated that he hoped the committee understood that the last page of the  
20 proposed charter were just notes for consideration. He stated that the charter  
21 document, which originated at the spring planning meeting and was later completed by a  
22 subcommittee will be voted on after discussion and a consensus at the end of the  
23 evening's meeting. He also pointed out that the last page of the document was not  
24 intended to be included in the charter; but was merely intended to provide background to  
25 the development of the charter items identified.

26  
27 Maryhelen reviewed each item within the charter separately and asked for comments  
28 from the group. The first section pertained to the Mission Statement and the group was  
29 asked if there were any objections to the verbiage of the statement. Erwin requested  
30 that the following words from the original mission statement remain: "...reduce the  
31 impact of aircraft noise related to Portland International Airport (PDX) in consideration of,  
32 and respect for, the community's environment, health and quality. CNAC also seeks to  
33 raise the community's understanding of aviation noise." Maryhelen asked if his objection  
34 was with the statement identifying noise specifically related to Portland International  
35 Airport. Steve Kerman made the point that the same statement could be said of noise  
36 over his home in Washington County. Following discussion, the first item (the mission  
37 statement) in the charter was reviewed and accepted.

38  
39 A CNAC member referenced section 2, CNAC charge. In section 2, it should be  
40 changed from "monitor and offer input on the implement the ...." Steve stated he had  
41 made an error and it should read "...monitor and offer input on implementing PDX  
42 Noise...." Erwin read the last section – item 2, "...review reported airport noise issues  
43 and suggest ideas and a proposal for airport noise reduction plans." and compared the  
44 wording to a copy from 1992, which stated "the Port will provide community outreach."  
45 He pointed out that the current version reads that CNAC will provide outreach and  
46 support to the public." and questioned whether that is indeed what CNAC wishes to  
47 commit to. Gary Kunz stated he had no problem with the verbiage as it is currently  
48 written. However, he requested the word "providing" be changed to "supporting input  
49 and help..."

50

51 Maryhelen emphasized #3 – CNAC Membership; specifically section C which reads “Be  
52 encouraged to participate in POP noise related community outreach.” Changes  
53 identified were regarding how many meetings members may be able to attend and how  
54 it may not be possible to attend all meetings. Jason stated that while we appreciate all  
55 members are volunteers, there is still an expectation as to the number of meetings that  
56 are attended by members. Joe Smith stated that while we don’t have the power to  
57 dictate how many people attend a certain number of meetings, it is important that people  
58 attend as many as possible. There will be times members are not able to attend, and  
59 may, at times, need to resign from the committee due to outside obligations, which is the  
60 intent of mentioning members attend as many meetings as possible. Realistically, the  
61 15 members have committed to attend 10 meetings per year as part of their application  
62 and acceptance to serve on the committee, and should make every attempt to attend as  
63 many meetings as possible.  
64

65 The committee adopted a recommended revision to the CNAC Mission Statement as  
66 authored by Steve Kerman. There was a motion made and seconded to accept Steve’s  
67 revised version of the Mission Statement. The motion was approved.  
68

69 The committee briefly discussed meeting minutes versus summaries, and it was agreed  
70 to keep the term ‘summaries’ rather than ‘minutes’ due to the characteristics of each.  
71

72 In section 4 – Port of Portland support and sponsored Activities; section C-ii regarding  
73 attendance at the annual noise symposium reads “A member who has served at least  
74 one year, and if possible, has not attend a previous symposium will be selected.”  
75

76 Erwin stated his objection regarding the fact that the Port has the ultimate selection  
77 regarding which member is invited to attend the annual noise symposium saying it  
78 should not be up to the Port to decide who attends. Steve Kerman pointed out that the  
79 current document states “The Port *may* invite a CNAC member to attend the Annual  
80 National Noise Symposium” while the previous document stated “...the Port *will* invite a  
81 CNAC member to attend...” Maryhelen stated she is not comfortable with the committee  
82 stating who will and will not attend when it is the Port’s decision. Erwin suggested that  
83 CNAC should agree as to who should attend the symposium and not leave it up to the  
84 Port. Vicki pointed out that the Port is paying for the CNAC member to attend and she  
85 would rather CNAC “suggest” which member attend, but ultimately the final decision  
86 about which CNAC member attend should be up to the Port.  
87

88 Erwin explained why it would be nice for each person attend; however, if the Port  
89 decides who will attend this may not happen. Maryhelen said she is not comfortable  
90 “inviting herself to the party” and telling the Port who to invite to the symposium since it  
91 is the Port paying for a member to attend.  
92

93 The policy remained the same, in that it is the Port’s responsibility to send someone to  
94 the symposium, and should be up to the Port to select who attends....  
95

96 There was a suggestion to change the verbiage in C to read “A member who has served  
97 at least one year, and if possible, has not attended a previous symposium, may be  
98 recommended to the Port to attend the symposium.”  
99

100 Section 5 – External Communications Policy: There was much discussion over the  
101 policy. Erwin was particularly concerned with how this policy came about (cited an

102 incident from long ago) and that he feels the policy is solely directed at him. Other  
103 CNAC members pointed out past issues involving other CNAC members who wrote  
104 letters inferring that the sentiments were shared by all of CNAC but, in fact, they were  
105 not. Maryhelen used the example of NREX: Would CNAC feel comfortable if she wrote  
106 a letter to the newspaper in support of NREX, representing all of CNAC? Ultimately, it  
107 was agreed that while the policy is specifically written, members would feel more  
108 comfortable with a looser interpretation as long as somewhere in the letter/statement it is  
109 clarified that comments expressed reflect those only of the author.

110  
111 Recording stops at this point – time frame was just over one hour.

112  
113 **NEIGHBORHOOD REPORTS, NEXT MEETING’S AGENDA, OTHER DISCUSSIONS –**  
114 **MARYHELEN KINCAID**

115  
116 No new information

117  
118 **ADJOURNMENT**

119  
120 There being no further discussion, a motion was made to adjourn the meeting.  
121 Motion was seconded and meeting adjourned.

122  
123 *Meeting summaries and information about CNAC and the Noise Management*  
124 *Department are available on the Port of Portland webpage at [www.portofportland.com](http://www.portofportland.com).*  
125 *Copies of materials referenced at the meeting or in the meeting summaries may be*  
126 *obtained by contacting the Noise Management Department at (503)460-4073 or (800)*  
127 *547-8411 ext 4073.*

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