



Citizen Noise Advisory Committee
 Advocacy for the Public - Advisory to the Port
 Portland International Airport (PDX)
 c/o Noise Management Department
 Port of Portland, PO Box 3529, Portland, Oregon 97208

Meeting Summary January 9th, 2014

CNAC Members in Attendance (alpha order by first name)		
Beverly Bruender	At-Large (City of Portland)	<input checked="" type="checkbox"/>
Bob Braze	Washington County	<input checked="" type="checkbox"/>
Brad Robison	Clackamas County	<input checked="" type="checkbox"/>
Craig Walker	Clark County	<input checked="" type="checkbox"/>
Joe Smith	Multnomah County	<input checked="" type="checkbox"/>
Kenya Williams	At Large (Port of Portland)	<input type="checkbox"/>
Karen Meyer	At-Large (City of Maywood Park)	<input checked="" type="checkbox"/>
Kelly Sweeney	City of Portland	<input checked="" type="checkbox"/>
Laura Young	City of Portland	<input type="checkbox"/>
Mark Clark	Fairview/Troutdale/Wood Village	<input checked="" type="checkbox"/>
Maryhelen Kincaid	City of Portland, CNAC President	<input checked="" type="checkbox"/>
Mike Merchant	City of Vancouver	<input checked="" type="checkbox"/>
Mike Yee	City of Vancouver	<input checked="" type="checkbox"/>
Tina Penman	At Large (Port of Portland)	<input checked="" type="checkbox"/>
Vicki Thompson	City of Gresham	<input checked="" type="checkbox"/>
Technical Advisory Group (TAG) Members in Attendance		
Col. Greg Johnson	Oregon Air National Guard	<input checked="" type="checkbox"/>
Staff Members in Attendance		
Phil Stenstrom	Port of Portland Noise Program Manager	<input checked="" type="checkbox"/>
Jerry Gerspach	Port of Portland Noise Management	<input checked="" type="checkbox"/>
Consultants and Guests in Attendance		
Francesca Patricolo	Voice Public Involvement	<input checked="" type="checkbox"/>

Thirteen out of 15 CNAC committee members were present, an 86.6% attendance rate.

Welcome, Introductions, Announcements and Agenda Review

Maryhelen welcomed the committee. Committee members went around the room and introduced themselves.

Phil Stenstrom: For the last meeting, two versions of notes were provided to the committee: a detailed version and a summary version. He asked if the committee would prefer the meeting notes in a detailed version or an abbreviated version.

Joe Smith: What was helpful was the fast turnaround in the notes. He prefers more detail.

Phil Stenstrom asked the committee for a straw poll of who read both the condensed and the long version of notes. More committee members read the condensed version than the long version. The condensed version was also emailed to the committee members first.

The committee engaged in a spirited discussion. Names were not captured for the notes during this discussion because the committee had not yet agreed on the new protocol.

Tina Penman: Who are the notes for? Internal or external?

Maryhelen Kincaid: Probably for us –internal.

Committee member: I like detail but I’m not sure if it would be helpful for others who download them online (and are not part of the group).

Committee member: Where it says, “Committee member said”, I really think there should be names.

Committee member: Having the names is helpful for the committee, however they can be risky/ have liability.

Committee member: It is unnecessary to have two sets of notes.

Committee member: What about having the notes be general unless there is an action items?

Committee member: If there is a motion, I think those names should be listed.

Committee member: Most of the time we don’t actually vote on things.

Committee member: This is a public body so it should all be public.

Committee member: But if the public wanted to be here, they should be here.

Committee member: What if the members get the ones with the names in them and the public receives them without the names?

Committee member: Maybe by default we could have the names be used in the minutes but people could request them to be removed.

Committee member: We represent the public and we should not hide.

Committee member: I have not had a bad experience with people reading the minutes and taking issue with what has been said.

The committee decided to have their notes be detailed and include committee member names with their meeting comments. At a member’s request, committee members may ask to have their names omitted from their comments.

Public Comment and Questions

There were no members of the public present.

ORANG Update

Phil Stenstrom introduced Col. Greg Johnson who is substituting for Maj. Bierenkoven tonight. Col. Johnson is the commander in charge of flying.

Col. Greg Johnson: We are not the Air Force, we are not federalized. The Guard lives in the community, which is different than in the Air Force. We are citizens as well and what affects the community affects us too. The Guard is concerned about what the community thinks.

Col. Johnson announced dates that the guard will be flying on the weekends or in the evenings so that the committee and public can know what to expect.

Night flying	27-30 Jan - 1730 T/O, 6 Jets
Weekend flying	8-9 Feb - 1300, 0900, 1300 T/O, 6 Jets
Night flying	18-20 Feb - 1800 T/O, 6 Jets
Weekend flying	1-2 Mar - 1300, 0900, 1300 T/O, 2 Jets
Weekend flying	5-6 Apr - 1300, 0900, 1300 T/O, 6 Jets
Night flying	14-17 Apr - 2000 T/O, 6 Jets

The one in March will have only two jets. We have developed noise abatement procedures including flying over the river, however it is still loud. On some weekends F-18’s come in from out of town and we brief each pilot that this is not their standard operating location and they need to abide by our local noise protocols.

Kelly Sweeney: Can F-18's from out of town come anytime? I know it's a public airport, but I was just wondering if you know about it before they come?

Col. Johnson: They come anytime depending on their missions and we often don't know.

Maryhelen Kincaid: I think one of the good things that we've had going with ORANG is that when new people learn the efforts that you go through, they understand that when they hear something loud on the weekends, they know they are transient.

Bob Braze: Question about transient jets that don't know about our noise abatement policies.

Col. Johnson: They come through our airport operations and may not know about our protocols.

Bob Braze: I would hate for the Guard to get blamed for their noise when you do so much.

Joe Smith: How much were you affected by the closure of the South runway?

Col. Johnson: it wasn't terrible because there are two runways. If there were only one, it would have been much worse. We have an increased taxi distance and for some reason we had a couple tire blowouts, some causing some pretty bad damage. We've worked out some mitigating measures for taxiing.

Col. Johnson concluded his remarks and the committee applauded. Individual members made comments of gratitude for the Col.'s time and efforts in noise abatement for the community.

Bob Braze: I'm very impressed with the Col. because he sounds very much up on the situation.

Vicki Thompson: They have been since day one. They have been very committed to keeping things quiet, getting along with the neighbors.

Bob Braze: Jeff, the Col.'s boss, set a real standard.

CNAC Annual Elections

Maryhelen Kincaid: We do not have formal procedures for CNAC elections.

Vicki Thompson: In the past, we've had nominations where if someone wanted to nominate someone or nominate themselves, they could.

Maryhelen Kincaid: Laura would like to step-down as Vice Chair and I would like to step down from Chair. Committee members can think about if they would like to nominate someone or nominate themselves,

Phil Stenstrom: What Laura felt is that her other obligations got in the way of her being able to outreach and do the best job she could, however she is still open to be nominated again for Vice Chair.

Mike Yee: Is the Vice Chair position a succession to become Chair?

Vicki Thompson: We don't work that way.

Mark Clark: To Maryhelen: How many hours do you spend on this?

Maryhelen Kincaid: About 4-6 hours beforehand and then reading the notes. It depends though because sometimes I may have meetings with Port staff.

Vicki Thompson: It's not as bad as it was in the past, there used to be more meetings. Maryhelen's estimate is probably right on.

Mark Clark: I'd like to compliment you, Maryhelen, for how good of a job you're doing because it seems like you're doing 10-12h/ week.

Vicki Thompson: What about the idea of calling other members to ask if they can go to other meetings for you so that you don't have to go to so many?

Maryhelen Kincaid: I won't be able to be here for the May or July meetings, which would mean I would be gone for 6 months and I wouldn't be available to the Port either. Things are calm now and not contentious like it has been in the past. It's a good time to pass the torch to someone new.

Phil Stenstrom: Next meeting we would like to come back to the topic of elections.

Tina Penman: The website needs to be updated because a lot of the leadership positions are “expired.”

Phil Stenstrom: Updating communications is something staff is working on.

Maryhelen Kincaid: On Council’s consent agenda they did approve longer terms for the members so no one’s term is actually expired.

Noise Review Board

Maryhelen Kincaid: Is there any interest to have two of our members attend a Portland Office of Neighborhood Involvement Noise Review Board meeting? We have the opportunity to participate in that meeting and then have a couple members of the Noise Review Board participate in one of our meetings. It meets downtown in the Portlandia building and you only are committing to one night, once.

Vicki Thompson: I’m already downtown.

Beverly Bruender: A lot of their noise issues relate to freedom of speech. Motorcycles and leaf blowers.

Vicki Thompson: How about soccer games early in the morning outside of your window?

Maryhelen Kincaid: That’s the kind of thing they would talk about. They meet every month on the second Wednesday and the meetings are in the evening.

Volunteers to attend the Portland Noise Review Board meeting: Craig Walker, Kelly Sweeney, Beverly Bruender, Vicki Thomson, and Mark Clark.

Jurisdiction Presentations

Maryhelen Kincaid: Mark has set up to do jurisdiction updates with the Wood Village City Council.

Mark Clark: I’ve kind of felt like with all of the changes going on that it’s very important for us to get the information out to the public and use it as a stepping point to go to each city council to talk about NextGen. We can get that word out about what we do here and why. Going around the neighborhoods is great, that’s kind of a grassroots thing. What I want to be able to do is support our airport and communities through political support and understanding as well.

Mike Yee: This report shows that we are doing something and it shows what we’re doing.

Maryhelen Kincaid: CNAC has met with political officials in the past and it was beneficial to get the word out about what we do.

Bob Braze: I want to hear what some of the outreach Laura did because I want to hear from the community. There have not been any resolutions in two years and I think the public is getting a little frustrated.

Tina Penman: It’s my understanding that the Port is affiliated with the government. Is it a conflict of interest to have a government agency talk to elected officials?

Phil Stenstrom: It’s good to make sure we work together as a team effort. The more messages we send out, the better.

Bob Braze: To listen to people, to talk is to learn.

Mark Clark: You have individual pictures of us. I think it would be really good to add them to our slides and say, “These are your CNAC representatives.”

Kelly Sweeney: Our photos should be on the website too.

Maryhelen Kincaid: So does it seem reasonable to go to the different cities and talk to the City Councils in addition to doing the neighborhood outreach?

Joe Smith: The person giving the presentation should be the CNAC representative for that place. The other thing is to see what kind of interest the cities or counties have. Ask them if they would like a written report or if they would like to have a presentation.

Maryhelen Kincaid: That’s a good idea. We should send them something that says this is who we are and offer to give a presentation.

Mark Clark: The Mayors set the agendas and we get regular reports from the Port of Portland to the Wood Village City Council once or twice a year. Our city would like to have our presentation, but not all city councils will want that.

Phil Stenstrom: The photographer hurt his back so we would have to do photos on the side of the building where the Anchor Room is. That may mean we will need to have our next meeting over on that side again so that we can easily just take the elevator up to the 8th floor for the photographer. Your photos can be on the website too.

Bi-Monthly Noise Complaint Report

Jerry Gerspach presented a Noise Management Update PowerPoint. He gave an overview of the noise complaints received for all three airports, then focused on PDX related complaints.

Maryhelen Kincaid: When I comment online, is that counted as a complaint?

Jerry Gerspach: Yes, as long as I have the required information (name, address, and contact information). I cannot post a complaint if they do not leave a phone number or address and I can't find a way to contact them.

Also, we will respond to the caller if requested. Many of the complainants simply want their complaints recorded and do not request any follow up. In some cases people make complaints but do not leave their contact information so we don't have a way to get back to them.

Joe Smith: Asked for clarification on the question and the answer.

Kelly Sweeney: Are there many people who don't leave their phone number?

Jerry Gerspach: No. There are not many.

Mike Yee: How long is the reporting period?

Jerry Gerspach: The past two months. There weren't really many complaints, though the top reasons include jet arrivals on the West flow. Many reports were from the same household North of Oregon City. The Jet Arrivals change from the summer to the winter so there have been posts because jet arrivals have changed their patterns. Weather has a lot of impact on noise because of how temperature impacts air molecule density.

Bradley Robinson: Is this the same person who has been doing a lot of calls over the last two months?

Jerry Gerspach: Yes. That is the one individual in Redland and it's because of jet arrivals on the west flow.

Bradley Robinson: What was it about November? Why so few noise complaints?

Jerry Gerspach: Can't say for sure. Perhaps people were busy or out of town for the holidays.

Maryhelen Kincaid: Not a lot of the neighborhoods close in are on the list of complaints.

Beverly Bruender: Have you talked to the person in Redland who has made all the calls?

Jerry Gerspach: Yes. She is complaining about commercial jets that are arriving to PDX. She believes that many of these jets are too low and should/could be higher. The response from local traffic controllers is that during peak traffic times the expected altitudes (2500-5000 feet) may vary depending on aircraft separation requirements. This information was shared with the resident

Otherwise the complaint pattern was pretty typical for this time of year. I was very surprised because there was a military departure one morning at 4am and there were no phone calls. We were expecting more calls.

Maryhelen Kincaid: If it's 4am, they are probably not going to get up and look up the noise hotline number even if they heard it.

Vicki Thompson: What were they doing at 4am?

Jerry Gerspach: I don't know the details. I was just informed there would be a military departure between 3 am-4 am.

Vicki Thompson: Was that just two jets then?

Jerry Gerspach: Yes.

Question from a committee member about noise alerts.

Jerry Gerspach: Noise Alerts are notifications of upcoming operations that may cause a change to standard aircraft operations or noise exposure. Noise Alerts are published on our website, Twitter, and emailed to those who have signed up for email notification.

Noise Manager Update

Phil Stenstrom passed around a contact sheet for CNAC members to update their contact information, told “the January joke,” and announced the following schedule items:

- Jan 28th (will be rescheduled) CNAC update Wood Village Council
- Feb 10th CNAC update Vancouver City Council
- Feb 11th Cully Association Neighbors meeting
- Feb 23-26th Noise Symposium
- Feb/ Mar CNAC planning event
- April 9th CNAC update to Port Commission
- May 15th PDX Triennial exercise
- March 5th CNAC update to Portland City Council

Maryhelen Kincaid: If anyone can attend April 9th, they are always impressed when a lot of CNAC members attend.

Phil Stenstrom: Laura wanted to schedule an outreach committee meeting on Thursday, February 13th 6:30-8:00 p.m. at Kennedy School. Would the committee like to do that?

General agreement from the committee.

Tina Penman: I think it would be interesting if we had our start date in addition to the date of expire. I think it's important for those who have been here for a long time should get that recognition.

CNAC collaboration “ePort” site

Phil Stenstrom: EPort is a SharePoint application where you will have access to documents, announcements, and the calendar.

Mike Yee: Who has administrator abilities for this?

Phil Stenstrom: I do, though others could manage it going forward if they would like. I will send training materials to committee.

Phil demonstrated some of the features of ePort.

Committee applauds with appreciation.

Tina Penman: Will you be able to put all the old documents up there in archives?

Phil Stenstrom: I won't, but you can if you would personally like to.

Joe Smith: Are you going to send reminders for us to look at this?

Phil Stenstrom: I will be able to send links to items in the documents and you can set alerts for issues you would like to receive updates on.

Question from committee member about availability to the public.

Phil Stenstrom: This ePort tool will not be available to the public because it is an internal committee resource. There will be materials available to the public on the website.

CNAC advisory items

Maryhelen Kincaid: I sent around a Doodle poll and all but one person filled it out. There was not a date where at least three people were missing so I will send out another email with new dates and try to figure out another date.

Action items and Suggestions

Maryhelen Kincaid: If CNAC members have any topics for the next meeting, email me.

Tina Penman: Would it be worth it to revisit the bylaws and charter review?

Maryhelen Kincaid: I agree that it needs to be done.

Beverly Bruender: Could we have a subcommittee that goes over it first?

Maryhelen Kincaid: How about as a homework assignment instead?

The committee agreed to review the charter and bylaws and make notes to bring to the next meeting.

Meeting adjourned.

Next Meeting	March 13, 2014 / 6:00 p.m. – 8:00 p.m. Portland International Airport Terminal Building St. Helen’s “B” Conference Room 7100 NE Airport Way, Portland (Located at PDX)
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Meeting notes respectfully submitted by [Voice Public Involvement](#).