

**MINUTES
REGULAR COMMISSION MEETING
THE PORT OF PORTLAND
August 13, 2014**

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available by contacting the Port of Portland administrative offices, 7200 N.E. Airport Way, Portland, Oregon 97218. The following written minutes constitute a summary of the proceedings.

QUORUM

Commissioners present were Jim Carter, President, presiding; Peter Bragdon; Tom Chamberlain; Diana Daggett; Bob Levy and Tom Tsuruta. Also present were Bill Wyatt, Executive Director, participating staff members and members of the public.

LEAVE OF ABSENCE

Commissioner Carter called for a motion to grant a leave of absence to Commissioners Holte, Pearce and Rosenbaum, who were out of town. Commissioner Levy moved to grant the leaves of absence. Commissioner Chamberlain seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Chamberlain, Daggett, Levy and Tsuruta voted in favor of the motion.

MINUTES

Commissioner Carter called for a motion to approve the minutes of the Regular Commission Meeting of July 9. Commissioner Daggett moved to approve the minutes. Commissioner Bragdon seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Chamberlain, Daggett, Levy and Tsuruta voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Bill Wyatt addressed the Commission and audience. He began with a reminder that the formal Executive Director's report is attached to the Commission packet that is mailed in advance of the meeting; he uses this opportunity to comment on what has been happening over the course of the last month.

Mr. Wyatt's comments covered the following general topics:

- Trip to New York to receive *Travel+Leisure* magazine's Best U.S. Airport Award;
- New daily nonstop service to Seattle on Delta Air Lines;
- Update on roadway improvements on Airport Way;
- Hawaiian Airlines and Southwest Airlines celebrated 20 years serving PDX;

- Construction of the new parallel runway at Hillsboro Airport is underway;
- Annual Seaport Celebration scheduled for August 16 at Terminal 4;
- The second Maritime Futures Blue Ribbon Task Force meeting will be held on August 27;
- International Longshore and Warehouse Union (ILWU) and the Northwest Grain Handlers have reached a tentative agreement;
- Productivity at Terminal 6 continues to be very poor, which is of growing concern; and
- Update on ILWU West Coast contract negotiations.

Commissioner Carter called for a motion to approve the Executive Director's Report. Commissioner Bragdon moved to approve the Executive Director's Report. Commissioner Daggett seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Chamberlain, Daggett, Levy and Tsuruta voted in favor of the motion.

GENERAL DISCUSSION

Five-Year Strategic Planning Update

Scott Drumm, Research Program Manager, provided a progress report on the Port's Strategic Plan and led a discussion about the Port's strategic areas of focus.

Portfolio and Capital Management Overview

Lauri L'Amoreaux Doss, Project Portfolio Office Manager, presented an overview of the Port's approach to portfolio and capital management. She discussed how the Port plans for, develops and manages the Port's capital portfolio. Tatiana Starostina, Senior Manager, Financial Analysis and Projects, discussed how the Port manages the portfolio from a financial perspective.

ACTION ITEMS

Agenda Item No. 1

PERSONAL SERVICES CONTRACT AMENDMENT AND PUBLIC IMPROVEMENT CONTRACT – REPLACE ACCESS CONTROL PROJECT – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval of two contract actions related to the Replace Access Control Project at Portland International Airport:

- **Design.** Amendment of the existing personal services contract with Aviation Security Consulting Inc. to award additional design and early construction support services; and
- **Construction.** Award of a public improvement contract for the initial phase of project construction activities to Hoffman Construction Company of Oregon.

George Seaman presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to amend the existing personal services contract with Aviation Security Consulting Inc. for the design of the Access PDX Program at Portland International Airport, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That approval is given to award a Construction Manager/General Contractor public improvement contract to Hoffman Construction Company of Oregon for the construction of the Access PDX Program at Portland International Airport, consistent with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Tsuruta moved that the Executive Director's recommendations be approved. Commissioner Bragdon seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Chamberlain, Daggett, Levy and Tsuruta voted in favor of the motion.

Will Layng, Property Services Organizing Director for the Service Employees International Union (SEIU), Local 49, addressed the Commission regarding the results of an airport worker survey conducted by SEIU. The following people addressed the Commission regarding their unionizing efforts and working conditions: Tina Cummings, Menzies Aviation employee; Joseph Price, Huntleigh employee; and Floyd Sandoval, former HSS employee.

Nischit Hegde, a representative of Unite Here Local 8, and Joanna Rudolph, a concessions employee at PDX, addressed the Commission regarding the future of concessions employees at PDX.

The meeting adjourned at 11:09 a.m.

President

Assistant Secretary

Date Signed

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