

PORT OF PORTLAND COMMISSION POLICY

SMALL BUSINESS DEVELOPMENT PROGRAM

POLICY NO. 6.1.9

Approved Commission Meeting of May 8, 2002

The Port of Portland recognizes a shared responsibility with small businesses, large businesses, public agencies, and community organizations to take actions that will result in small business firms successfully competing for Port business. The Port of Portland is dedicated to working cooperatively with civic and business leaders in the community to develop and implement an effective Small Business Development Program.

It is the policy of the Port of Portland that:

1. Small businesses shall have an equal opportunity to compete for and perform Port of Portland contracts.
2. The Port shall take actions as deemed necessary and reasonable by the Executive Director to increase contract awards to small business firms, to increase the number of different small business firms participating in contract work, and to thereby develop a more competitive contracting environment.
3. Port of Portland contractors shall be required by contract to take all reasonable steps to ensure that small businesses have an equal opportunity to compete for and perform subcontracts. Contractors and subcontractors shall comply with Port bid documentation requirements pertaining to small business participation.
4. Port of Portland contractors and subcontractors shall be required by contract to not discriminate based upon race, color, national origin, or sex in the performance of Port of Portland contracts and subcontracts.
5. Port of Portland contractors and subcontractors shall be required by contract to comply with 49 CFR Part 26 in competing for and performing contracts and subcontracts funded in whole or in part with U.S. Department of Transportation (USDOT) assistance.
6. The Executive Director shall set targets and goals for small business and disadvantaged business enterprise (DBE) participation in the following areas:
 - a. An annual overall Port small business participation target for Port-wide expenditures;
 - b. An annual overall Port DBE goal for USDOT-assisted contracts in accordance with 49 CFR Part 26;
 - c. Contract goals for USDOT-assisted contracts in accordance with 49 CFR Part 26; and
 - d. An annual overall Port DBE goal for airport concession opportunities in accordance with 49 CFR Part 23 and 26.
7. Actual small business and DBE participation shall be reported annually to the Commission.