

- DRAFT -

MINUTES REGULAR COMMISSION MEETING THE PORT OF PORTLAND March 9, 2016

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available on the Port's website: www.portofportland.com. The following written minutes constitute a summary of the proceedings.

QUORUM

Commissioners present were Jim Carter, President, presiding; Peter Bragdon; Alice Cuprill-Comas; Bob Levy; Pat McDonald; Tom Tsuruta and Gary Young. Also present were Curtis Robinhold, Deputy Executive Director, participating staff members and members of the public.

Commissioner Carter welcomed Pat McDonald to the Commission. Ms. McDonald is the Vice President of Human Resources and Director of the Intel Talent Organization at Intel Corporation.

LEAVE OF ABSENCE

Commissioner Carter called for a motion to grant a leave of absence to Commissioner Pearce, who was out of town, and Commissioner Chamberlain, who was out ill. Commissioner Young moved to grant the leave of absence. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald and Young voted in favor of the motion. Commissioner Tsuruta was not present for the vote.

MINUTES

Commissioner Carter called for a motion to approve the minutes of the Regular Commission Meeting of February 10, 2016. Commissioner Cuprill-Comas moved to approve the minutes. Commissioner Bragdon seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald and Young voted in favor of the motion. Commissioner Tsuruta was not present for the vote.

EXECUTIVE DIRECTOR'S REPORT

Curtis Robinhold addressed the Commission and audience. He said the official Executive Director's report is available on the table at the back of the room.

Mr. Robinhold's comments covered the following general topics:

- Mr. Wyatt is with the Air Service Development team in London working on direct air service to London;
- Recognized the Port's monthly safety champions and asked Cindy Nichol for an update on the Port's safety management system;

- New nonstop service announcements from Southwest Airlines to Burbank and Ontario, California;
- Review of the recommendations from the International Trade and Logistics report, which was released on February 26;
- Riverboat cruise ship operated by American Cruise Line is temporarily moored at Berth 416 until the river cruise season gets underway in April;
- The Port sponsored a Friends of Trees planting event on February 27;
- New PDXART blog offers updates on rotating art exhibits at PDX;
- Portland Harbor Superfund proposed plan comment period is coming up in early April through June; and
- The Troutdale Airport Master Plan Project Advisory Committee will meet on March 16 to discuss recommendations on runway length and industrial development planning.

Commissioner Carter called for a motion to approve the Executive Director's Report. Commissioner Tsuruta moved to approve the Executive Director's Report. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

GENERAL DISCUSSION

2016 Federal Legislative Agenda

Rick Finn, government relations director, briefly discussed the scope of the Port's federal relationships, as well as the congressional environment for 2016 and what it means for the Port. He also reviewed the Port's federal priorities for 2016.

2015 State Legislative Agenda

Kathryn Williams, state affairs director, provided a brief overview of the 2016 Legislative session and the key initiatives, as well as what we can expect for the 2017 session.

CONSENT AGENDA

No presentations were made for the following agenda items, which were brought before the Commission as the Consent Agenda.

Agenda Item No. 1

CONSENT TO ENTERPRISE ZONE RE-DESIGNATION BY THE CITY OF GRESHAM

BE IT RESOLVED, That the Port of Portland Commission consents to the re-designation of the Gresham Enterprise Zone located within Port of Portland district boundaries.

Agenda Item No. 2

PROCUREMENT CONTRACT – CATERPILLAR D8T BULLDOZER – NAVIGATION

BE IT RESOLVED, That approval is given to award a procurement contract for a Caterpillar D8T bulldozer to Peterson Machinery Co., in accordance with its price quote; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Agenda Item No. 3

PORT OF PORTLAND FIRE DEPARTMENT CIVIL SERVICE COMMISSION
REAPPOINTMENT – PORTLAND INTERNATIONAL AIRPORT

BE IT RESOLVED, That approval is given to appoint Mark Maunder to a four-year term as Port of Portland Fire Department Civil Service Commissioner, in accordance with Port of Portland Ordinance 425; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Following the reading of the titles of the Consent Agenda by Commissioner Carter, Commissioner Bragdon moved that the Executive Director's recommendations be approved. Commissioner Tsuruta seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

ACTION ITEMS

Agenda Item No. 4

PUBLIC IMPROVEMENT CONTRACT – AIR CARGO ROAD REHABILITATION – PORTLAND
INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract to Kerr Contractors Oregon, Inc., for the Air Cargo Road Rehabilitation project at Portland International Airport, in the amount of \$571,950.

Chris Edwards presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract for the Air Cargo Road Rehabilitation project at Portland International Airport to Kerr Contractors Oregon, Inc., in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Bragdon moved that the Executive Director's recommendations be approved. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, McDonald, Tsuruta and Young voted in favor of the motion. Commissioner Levy was not present for the vote.

Agenda Item No. 5

PUBLIC IMPROVEMENT CONTRACT – EAST LANDSIDE STORMWATER ENHANCEMENT – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract to McClure and Sons, Inc., for the East Landside Stormwater Enhancement project at Portland International Airport, in the amount of \$689,886.

Chris Edwards presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract for the East Landside Stormwater Enhancement project at Portland International Airport to McClure and Sons, Inc., in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Bragdon moved that the Executive Director's recommendations be approved. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 6

PUBLIC IMPROVEMENT CONTRACT – ECONOMY PARKING LOT EXIT PLAZA REPLACEMENT – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract to Payne Construction, Inc., for the Economy Parking Lot Exit Plaza Replacement project at Portland International Airport, in the amount of \$1,682,312.

Chris Edwards presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract for the Economy Exit Plaza Replacement project at Portland International Airport to Payne Construction, Inc., in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Young moved that the Executive Director's recommendations be approved. Commissioner Tsuruta seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 7

PUBLIC IMPROVEMENT CONTRACT – CONCOURSE D WEST HVAC REPLACEMENT – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract to Hydro-Temp Mechanical, Inc., for the Concourse D West HVAC Replacement Project at the Portland International Airport terminal, in the amount of \$8,440,000.

Robin McCaffrey presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract to Hydro-Temp Mechanical, Inc., for construction of the Concourse D West HVAC Replacement Project at the Portland International Airport, in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Tsuruta moved that the Executive Director's recommendations be approved. Commissioner Bragdon seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 8

PUBLIC IMPROVEMENT CONTRACT – CONCOURSE C SERVICE ELEVATOR – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract to COR Construction, Inc., for a new elevator in Concourse C at Portland International Airport, and building modifications to accommodate the elevator. The total value of this contract is \$1,054,757.

Dave Dittmer presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract to COR Construction, Inc., for construction of the Concourse C Service Elevator project at Portland International Airport, in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Carter called for a motion to approve the Executive Director's recommendations. Commissioner Young moved that the Executive Director's recommendations be approved. Commissioner Tsuruta seconded the motion, which was put to a voice vote. Commissioners Bragdon, Carter, Cuprill-Comas, Levy, McDonald, Tsuruta and Young voted in favor of the motion.

The meeting adjourned at 10:31 a.m.

President

Assistant Secretary

Date Signed