

The Work At Hand: Where Are We Now?

Sam Imperati
January 19, 2012

PDX COMMUNITY ADVISORY COMMITTEE

CHARTING A COURSE FOR PDX

PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

PDX CAC Framework


- **Mission**

- Raise public knowledge about the airport and impacted neighborhoods
- Support meaningful public dialogue and engagement on airport related planning and development
- Provide an opportunity for the community to inform decision-making related to the airport

- **Sustainability**

- Overarching focus as with Airport Futures PAG






PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

- **Sponsorship**
 - City of Portland, City of Vancouver, and Port of Portland
 - On issues that impact the community, commitment from Sponsors that they will share information and get input in advance of decisions
- **Scope/Purview**
 - Planning and development projects and studies
 - Sustainability efforts (goals, strategies, initiatives, and projects)
 - Other City-Port agreements
 - Community engagement on other issues that affect the community
 - *Carryover items from Airport Futures (updates on Beyond 65 DNL noise work group)*







PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

- **Chair/Vice Chair**
 - Appointed by Sponsors first year (March 2012) and by committee thereafter
 - Facilitator at least for first year
 - Coordinating Committee (Chair, Vice Chair, Sponsor Staff and Facilitator)
- **Size and Membership Interests**
 - Bi-state, Regional Diverse Representation
 - 20 Voting Members
 - 10 Ex Officio Members










PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

- **20 Voting Members**
 - 4 Portland neighborhood coalitions
 - 1 Citywide Land Use Committee
 - 1 East Multnomah County neighborhood (City of Fairview, Gresham, Maywood Park, Troutdale, and Wood Village)
 - 1 Vancouver, WA neighborhood
 - 1 Clark County, WA neighborhood (Camas/Washougal area)
 - 1 Multi-modal transportation representative
 - 1 PDX noise interest
 - 1 Environment/Wildlife/NR
 - 1 Environmental Justice
 - 1 Portland Planning and Sustainability Commission
 - 1 Columbia Slough Watershed Council
 - 1 Business organization
 - 1 Passenger airline
 - 1 Cargo airline
 - 1 General Aviation
 - 1 Military
 - 1 Airport employee


PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

- **10 Ex Officio Members**

Ex Officio members are “non-voting” members. They will sit at the table with voting members, participate in discussions, and share their experience and expertise, but not vote on issues.

 - 1 Port Aviation Director (or designee)
 - 1 Portland Bureau of Planning and Sustainability Director (or designee)
 - 1 Metro staff
 - 1 City of Vancouver Community Development Director (or designee)
 - 4 counties in Portland-Vancouver region/staff (Clackamas, Multnomah, Washington in Oregon and Clark in Washington)
 - 1 Federal Aviation Administration
 - 1 PDX Wildlife Committee staff







• Authority/Role

- Highly influential *advisory* committee
- Senior management of sponsoring entities participating
- Port Commission agenda time as needed
- City Council agenda time as needed (Portland/Vancouver)
- Annual review of work with Sponsors

• Resources

- Port provides primary staff support with technical and administrative support by Sponsors
- Independent facilitator first year
- Electronic meeting materials – hard copies upon request
- Advance notification of meetings and materials
- Website posting







• Appointments/Terms

- Appointments by interest organizations/jurisdictions with goal of representation reflecting diversity of region
- Two or three year appointments – staggered terms (reflected on PDX CAC member roster)
- Reappointments two year terms – no term limits/public notice of openings














PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

- **Relationship to Other Port and City Standing Committees**
 - Acknowledge independence of other standing specialized committees (e.g., CNAC, Wildlife)
 - Guidance and collaboration
 - Regular updates
 - Opportunity to make independent recommendations
- **Relationship to Other PDX Project Committees**
 - Consultation on future master plan committees
 - Level of involvement to be determined

PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

- **Opportunities to be involved outside of PDX CAC**
 - Liaisons, subcommittees, special interest break out groups
 - To be determined based on need and resources
- **Frequency of Meetings**
 - Quarterly with meetings added or deleted as needed
 - Schedule based on work plan
- **Annual Evaluation/Sunset Provision**
 - Review accomplishments, relationship to other committees, work plan and other issues with Sponsors
 - No automatic sunset




• Annual Report to Sponsors/Appointing Jurisdictions-Organizations

- Report to Sponsors based on annual evaluation with interim reports as needed
- Committee members report to appointing jurisdictions/organizations
- Time on PDX CAC agenda for report backs from this outreach

• Decision-making




- Recommendation continue PAG collaboration protocols and decision-making



PDX CAC First Year Work Plan

- Work plan created by PAG
 - To be refined by PDX CAC Chair and Facilitator as needed
 - Annual work plans to be developed as part of annual evaluation
- Initial Orientation Session and Quarterly Meetings
- Suggested meeting format with a 1-hour, special focus agenda item
 - Discussion and Follow-up with each item
 - Roundtable on Community Engagement and Activities
- Goal to facilitate a two-way flow of information



PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

First Year Work Plan

Kick-off Meeting and Tours – January–February 2012

- Orientation (Jan. 19)
- Tours (Jan. 31 1-3 pm, and Feb. 4 9-11 am)

First meeting - March/April 2012

- Possible Focus: Sustainability overview (PDX and City) (*PAG carryover item)

Second meeting – June 2012




- Possible Focus: Noise strategy beyond 65 DNL (*PAG carryover item)


Third meeting – September/October 2012

- Possible Focus: PDX Business plan overview and public involvement year ahead

Fourth meeting – January (late) 2013

- Possible Focus: Annual report draft, annual evaluation and year 2 work plan





PDX COMMUNITY ADVISORY COMMITTEE
CHARTING A COURSE FOR PDX

Quarterly Meeting Format

- Welcome and Introductions
- Adoption of Meeting Notes
- Business Update – Port
- Sustainability Report – Port/City of Portland/Vancouver
- Construction Project Update – Port/City of Portland/Vancouver
- Long Range Planning – Port/City of Portland/Vancouver
- Special Focus Topic
- Roundtable on Community Engagement and Activities - All
- Public Comment
- Closing and Meeting Evaluation

Special Topics: Sustainability Overview, Beyond the 65 DNL Noise Work Group Recommendations, PDX Business Plan Overview and Public Involvement Year Ahead, Annual Report Draft and Annual Evaluation




Collaboration Principles Overview:

Commitments to Community – p. 6

Decision-making Process – p. 6-7

Communications – p. 7-8

PDX CAC 1-2-3 on Adoption



Questions

