

- DRAFT -

MINUTES REGULAR COMMISSION MEETING THE PORT OF PORTLAND August 8, 2018

Following due notice to the public, the regular meeting of the Board of Commissioners of the Port of Portland was held at 9:30 a.m. in the Chinook conference room of the Port's administrative offices located at 7200 NE Airport Way.

An audio recording was made of these proceedings. The recording, and the full Commission agenda, is available on the Port's website: www.portofportland.com. The following written minutes constitute a summary of the proceedings.

QUORUM

Commissioners present were Alice Cuprill-Comas, President, presiding; Mike Alexander; Bob Levy; Pat McDonald; Sean O'Hollaren; Tom Tsuruta and Gary Young. Also present were Vince Granato, Chief Operations Officer, participating staff members and members of the public.

LEAVE OF ABSENCE

Commissioner Cuprill-Comas called for a motion to grant a leave of absence to Commissioner Chamberlain, who was out of town, and Commissioner Pearce, who was out ill. Commissioner Young moved to grant the leave of absence. Commissioner O'Hollaren seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

MINUTES

Commissioner Cuprill-Comas called for a motion to approve the minutes of the Commission Meeting of July 11, 2018. Commissioner O'Hollaren moved to approve the minutes. Commissioner Young seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

EXECUTIVE DIRECTOR'S REPORT

Vince Granato addressed the Commission and audience; his comments covered the following general topics:

- Vince is sitting in for Curtis, while he is on a well-deserved vacation;
- Acknowledged the Port's monthly safety champions and asked Stan Watters for this month's safety message;
- Noted the arrival of the M/V Hoyanger at Terminal 6. The vessel was carrying 437 fifty-three-foot intermodal containers, which required specialized equipment to discharge;
- It was announced last month, but is worth noting again, that PDX was voted Best Airport in America for the sixth year in a row by *Travel + Leisure* magazine readers. The Port sent representatives that have had a big impact on the program to New York to receive the award;

- Summer passenger volumes have been tremendous and PDX is setting daily records for passengers and bags;
- Concourse E construction is moving along very well; we will start to see steel coming out of the ground in the next month or so, which will reshape the view as you come up Airport Way;
- Work has begun to construct a new return-to-airport U-turn at 82nd Avenue. Construction will take place late at night, so the impact to Airport Way traffic should be minimal;
- For the second year in a row we are partnering with Feast, the annual food and beverage event in Portland;
- Bangkok Xpress will open in the terminal later this month. Their only other location is a food cart at Rose City Food Park. The PDX food cart program paved their way in terms of finance, capacity and experience;
- Next week Port staff across different fields and jobs will host local high school students for a week of career-related information and experiences;
- On August 15 the Port will join Metro and TriMet at a Taquiza event in Cornelius, hosted by Centro Cultural to discuss projects of interest in Spanish; and
- Congratulations to Donna Prigmore, the Port's Passenger Terminal Experience Senior Manager, on her promotion to Brigadier General in the Oregon Air National Guard (ORANG). Donna is the first female in ORANG to be promoted to the rank of Brigadier general as a traditional part-time Guardsman.

Commissioner Cuprill-Comas called for a motion to approve the Executive Director's Report. Commissioner Tsuruta moved to approve the Executive Director's Report. Commissioner Alexander seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

PUBLIC COMMENT

There were no public comments this month.

GENERAL DISCUSSION

Portland International Airport Community Advisory Committee (CAC) Annual Report

Jeff Owen, CAC Chair, and Ron Glanville, CAC Vice Chair, provided an overview of the committee's mission, key accomplishments and activities during 2017.

ACTION ITEMS

Agenda Item No. 1

This agenda item requested approval to award a procurement contract to EIDorado National California, Inc., in the amount of \$2,785,908, for the purchase of six new shuttle buses to be used at Portland International Airport.

Brian Francis presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a procurement contract to EIDorado National California, Inc., for the PDX shuttle bus replacement project in accordance with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Following the presentation, there were questions and comments from the Commissioners. Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Young moved that the recommendations be approved. Commissioner Tsuruta seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 2

PUBLIC IMPROVEMENT CONTRACT – AIRCRAFT RESCUE AND FIREFIGHTING FACILITY RENOVATIONS – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract for construction services to JR Merit, Inc., for renovation of the Aircraft Rescue and Firefighting Facility at Portland International Airport in the amount of \$1,279,452.

Alan Dakessian presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract to JR Merit, Inc, for construction services for the Aircraft Rescue and Firefighting Facility Renovations project at Portland International Airport, in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Following the presentation, there were questions and comments from the Commissioners.

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Alexander moved that the recommendations be approved. Commissioner Levy seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 3

PUBLIC IMPROVEMENT CONTRACT – PDXNEXT COMMON USE GATE IMPROVEMENTS 2018 – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a public improvement contract to COR Construction, Inc., for the PDXNext Common Use Gate Improvements 2018 project at Portland International Airport in the amount of \$609,012.

Ken Willhite presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a public improvement contract to COR Construction, Inc., for the PDXNext Common Use Gate Improvements 2018 project at Portland International Airport in accordance with its bid; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Young moved that the recommendations be approved. Commissioner O'Hollaren seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

Agenda Item No. 4

SERVICE CONTRACT – CUSTOMER SERVICE MANAGEMENT – PORTLAND INTERNATIONAL AIRPORT

This agenda item requested approval to award a five-year customer service management contract to ABM Aviation, Inc., in the amount of \$5,500,000. ABM will provide customer service support services in a variety of locations at Portland International Airport, providing passenger assistance services as needed.

Donna Prigmore presented the Executive Director's recommendations as follows:

BE IT RESOLVED, That approval is given to award a service contract to ABM Aviation, Inc., for customer service management at Portland International Airport, in accordance with the terms presented to the Commission; and

BE IT FURTHER RESOLVED, That the Executive Director or his designee is authorized to execute the necessary documents on behalf of the Port of Portland Commission in a form approved by counsel.

Following the presentation, there were comments and questions from the Commissioners. Frank Hildebrandt, Teamsters Local 305, also commented on the agenda item.

Commissioner Cuprill-Comas called for a motion to approve the recommendations. Commissioner Tsuruta moved that the recommendations be approved. Commissioner O'Hollaren seconded the motion, which was put to a voice vote. Commissioners Alexander, Cuprill-Comas, Levy, McDonald, O'Hollaren, Tsuruta and Young voted in favor of the motion.

The meeting adjourned at 10:30 a.m.

President

Assistant Secretary

Date Signed